

# Hands-on Course/Lab Information Form

Event Information:	
Organization Name	
Event Title	Event Date(s)

Type of Hands-on Course/Lab		
Please indicate which of the following hands-on training(s) or lab(s) are included for your program and complete the corresponding section(s) below.		
LIVE ANIMAL LAB	SIMULATION, INANIMATE LAB	HUMAN CADAVER LAB

Live Animal Lab Required Information	
Lab Site	
Yes	No
<b>Conventional Setting:</b> Settings where animal laboratories are routinely performed. These settings include universities/colleges, contract labs and teaching hospitals.	
If you answered “ <b>NO</b> ” to the above: Please be advised that the company no longer provides education grant support for live animal labs in non-conventional settings.	
If you answered “ <b>YES</b> ” to the above: The following documentation must be submitted for review to determine support of live animal labs in conventional settings.	
I have included	Documentation of IACUC approval of lab protocol. This documentation should include the institution name, protocol title and number, date of approval, and expiration date.
I have included	Copy of our USDA registration.
I have included	Acknowledgement of AAALAC, international status. (Please note this certification is preferred but not required.)

Simulation, Inanimate Lab Required Information	
Lab Site	
Yes	No
<b>Conventional Setting:</b> Settings where simulation labs are routinely performed. These settings include universities/colleges, contract labs and teaching hospitals.	
Yes	No
<b>Non-conventional Setting:</b> Settings where simulation laboratories are not routinely performed. These settings include hotels, convention centers, and mobile units.	
If you answered “ <b>YES</b> ” to <b>Non-conventional Setting</b> above, the grant requestor agrees that it is in compliance with the following parameters in order to determine support of simulation training in non-conventional settings. (Contractors are also responsible for assuring compliance with any relevant state or local regulations.)	
Agree	An authorized party at the non-conventional location has granted permission to run a simulation or inanimate lab at that location.
Agree	Access to the lab area will be controlled so that only individuals who are registered for the lab or who have been otherwise approved by the instructor will be allowed access.
Agree	If tissue is used it will be fit for human consumption and/or sourced from a supplier that is USDA registered. Tissue from condemned animals is prohibited.
Agree	The lab area will be cleaned after the training is completed and all waste including tissue, sharps and product will be safely disposed of.

## Human Cadaver Lab Required Information

Lab Site

The grant requestor agrees that it is in compliance with the following parameters specific to the specimens in order to determine support of cadaver training:

Prior to delivery to facility, specimens will be tested for the following at a CLIA-Licensed laboratory pursuant to current FDA-approved cadaveric specimen testing as described at the FDA Web site

<http://www.fda.gov/BiologicsBloodVaccines/SafetyAvailability/TissueSafety/ucm095440.htm>.

**Please be advised that if you do not comply with the following serology requirements, the Company cannot provide in-kind support.**

Agree	Human immunodeficiency virus (HIV) types 1 and 2
Agree	Hepatitis B surface antigen (HbsAg)
Agree	HBV
Agree	Hepatitis C virus (anti-HCV)
Agree	Only specimens with results of the initial and subsequent confirmatory tests that are negative will be used
Agree	Specimen donors will not be known to be infected at the time of death with any highly-communicable or contagious disease

Yes	No	<b>Conventional Setting:</b> Settings where cadaver laboratories are routinely performed. These settings include universities/colleges, contract labs and teaching hospitals.
Yes	No	<b>Non-conventional Setting:</b> Settings where cadaver laboratories are not routinely performed. These settings include hotels, convention centers, and mobile units.

If you answered "YES" to **Non-conventional Setting** above, the grant requestor agrees that it is in compliance with the following parameters in order to determine support of cadaver training in non-conventional settings. (Contractors are also responsible for assuring compliance with any relevant state or local regulations.)

Agree	An authorized party at the non-conventional location has granted permission to run a cadaver lab at that location.
Agree	Access to the lab area will be controlled so that only individuals who are registered for the lab or who have been otherwise approved by the instructor will be allowed access. The doors to the lab area will remain locked at all times.
Agree	The lab area is separate from public areas and cadaver entry/removal in and out of building is discreet.
Agree	The lab area will be cleaned after the training is completed and all waste including tissue, sharps and product will be safely disposed of.
Agree	Lawful and informed written consent has been obtained from the donors or individuals having authority under applicable state law to consent to the donation. All personal and medical information relating to the anatomic specimens and their donors shall remain confidential except as necessary to ensure the safety of individuals that come in contact with the specimens.
Agree	(i) Documented processes are in place regarding the sourcing, transportation, handling, use, and disposition of anatomic specimens which are in compliance with all applicable laws and regulations, and (ii) all necessary permits, licenses and approvals required under such laws and regulations have been obtained and maintained.
Agree	All personnel handling the anatomic specimens are trained and will comply with all applicable standards for protection from blood-borne pathogens.
Agree	The disposition of all anatomic specimens complies with all applicable laws and is in accordance with the informed consent given by the donor and/or the donor's legally authorized representative.
Agree	All anatomic specimens will be treated with dignity and respect.

**By completing and submitting this form as part of a grant application, the requestor certifies its compliance with all parameters applicable to the hands-on course(s) or lab(s) which are included in the grant request.**